Key Principles: Civil Registration Reform

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Aim of Presentation

- Each country has to find its own pathway or solutions for improvement or reform of their Identity Management System, including the Civil Registration, however, some general principles must be followed.

- This presentation aims to outline how usage of these key principles can help to identity your reform projects, and provide general guidance.

- The formulation of the CRVS Strategy and projects are always guided by 8 key principles with roots in definition of Civil Registration, our Constitution and practical experience.
Key Principles guiding CR Reform in Namibia

Key principles

- Universal
- Permanent
- Compulsory
- Continuously
- Timeliness
- Accuracy/relevance
- Coordination

Definition of Civil Registration

- Continuously, permanent, compulsory and universal recording of the occurrence and characteristics of vital events

- Namibian Constitution: Article 15: Children shall have the right from birth to a name
Daily operations must be Government funded

A legal framework which describes the work flows

Namibia: All daily operations are funded by government, and the work flow is stipulated in the Act
Compulsory

The legal frame must stipulate responsibility for births, deaths and marriages registration.

CR authorities must ensure accessibility for all, and remove all barriers set by other stakeholders.

Namibia:
- Study to determine barriers to CR
- Consultations with stakeholders
- Legal framework sets out who is responsibility to register
- Public message that it is a legal responsibility for all parents to register (example)
Universal

Ensure Easy Access to Services

No Access without knowledge about your services and requirements

Your requirements must be uniform

A legal framework which sets out all the requirements and inclusion of all

through opening of hospital-based offices, outreach programmes, information sharing at maternity wards, and reviewing legal frame to
Permanent Record and Achieving policies

A database (Civil Registration System) Must be universal

Preserving of legacy records

Namibia: An integrated and web-based NPRS has been implemented and historical CR records captured
Draft policy on achieving of different documents (to be endorsed)
Timely

The Act must define timeline(s) for registration of births, marriages and deaths

Timely access to services and timely availability of information

Coordination with stakeholders (policies/initiatives)

Namibia

Improved accessibility

Law

Coordination

Public Information
Accurate/Relevant

- Digitisation (less duplication)
- Audits (automatic and manual, internal and external)
- Data captured not only accurate, but also serve a purpose
- Setting up processes for correction of legacy records

Namibia:
- e-birth notification
- Build-in audits
- Daily/weekly audits
- Training
- Printing of certificates
- Phasing out of old ID/abridged birth certificates
Coordination

- Identify your stakeholders and review shared processes
- Share resources and efforts
- Namibia: CRVS Assessment and Strategic TWG reviewing processes and project management
- Information sharing at ANC and PNC level
Key Principles leads your project priorities

- Law reform
- Accessibility to Services
- System development
- Archiving Policies
- Public Information
- Inter-ministerial committees
Process: Notification and registration of birth

01 e-admission
Nurse verifies ID number and populate e-admission form

02 Birth occurs

03 e-birth notification
Nurse notifies electronically

04 Verification
Email forwarded to parent(s)

05 Parent(s) fill in Birth Registration form

06 Verification
Parent(s) submit form, notification number and ID cards

07 Approval
Administrative Officer verifies notification in e-NPRS, and add barcode to the form

08 Capturing in e-NPRS
The data is captured in NPRS

09 Printed birth certificate is issued

Ministry of Home Affairs and Immigration

Maternity Ward

Namibia Statistics Agency
Check list for e-birth notification System

✓ Compulsory
✓ Universal
✓ Permanent
✓ Continuously
✓ Timeliness
✓ Accuracy/ relevance
✓ Coordination
Video: e-birth