Key Principles:
Civil Registration Reform

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27 April 2017
Id4Africa Conference – Windhoek, Namibia

Aim of Presentation

- Each country has to find its own pathway or solutions for improvement or reform of their Identity Management System, including the Civil Registration, however, some general principles must be followed.

- This presentation aims to outline how usage of these key principles can help to identity your reform projects, and provide general guidance.

- The formulation of the CRVS Strategy and projects are always guided by 8 key principles with roots in *definition of Civil Registration, our Constitution* and *practical experience*.

# Key Principles guiding CR Reform in Namibia

| Key principles	Definition of Civil Registration
- Universal - Permanent - Compulsory - Continuously - Timeliness - Accuracy/ relevance - Coordination	- *Continuously, permanent, compulsory and universal recording of the occurrence and characteristics of vital events* - *Namibian Constitution: Article 15: Children shall have the right from birth to a name*

Continuously
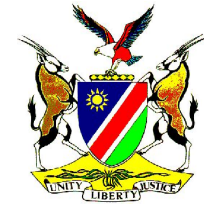
Daily operations must be Government funded

A legal framework which describes the work flows

Namibia: All daily operations are funded by government, and the work flow is stipulated in the Act

Compulsory
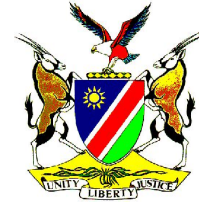
The legal frame must stipulate responsibility for births, deaths and marriages registration

CR authorities must ensure accessibility for all, and remove all barriers set by other stakeholders

Namibia:

Study to determine barriers to CR

Consultations with stakeholders

Legal framework sets out who is responsibility to register

Public message that it is a legal responsibility for all parents to register (example)

Universal
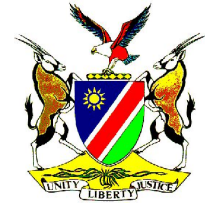
Ensure Easy Access to Services

No Access without knowledge about your services and requirements

Your requirements must be uniform

A legal framework which sets out all the requirements and inclusion of all

through opening of hospital-based offices, outreach programmes, information sharing at maternity wards, and reviewing legal frame to

Permanent
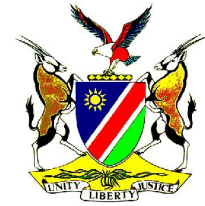
Record and Achieving policies	A database (Civil Registration System) Must be universal	Preserving of legacy records	Namibia: An integrated and web-based NPRS has been implemented and historical CR records captured
			Draft policy on achieving of different documents (to be endorsed)

Timely

			Namibia
The Act must define timeline(s) for registration of births, marriages and deaths	Timely access to services and timely availability of information	Coordination with stakeholders (policies/initiatives)	Improved accessibility
			Law
			Coordination
			Public Information

Accurate/Relevant
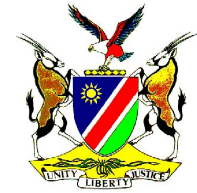
Digitisation (less duplication)

Audits (automatic and manual, internal and external)

Data captured not only accurate, but also serve a purpose

Setting up processes for correction of legacy records

Namibia:

e-birth notification

Build-in audits

Daily /weekly audits

Training

Printing of certificates

Phasing out of old ID/abridged birth certificates

Coordination

Identify your stakeholders and review shared processes

Share resources and efforts

Namibia:

CRVS Assessment and Strategic

TWG reviewing processes and project management

Information sharing at ANC and PNC level

Key Principles leads your project priorities

- Law reform
- Accessibility to Services
- System development
- Archiving Policies
- Public Information
- Inter-ministerial committees

Process: Notification and registration of birth

Maternity Ward

01 e-admission
Nurse verifies ID number and populate e-admission form

02 Birth occurs

03 e-birth notification
Nurse notifies electronically

04 Vertification
Email forwarded to parent(s)

Ministry of Home Affairs and Immigration

05 Parent(s) fill in Birth Registration form

06 Verification
Parent(s) submit form, notification number and ID cards

07 Approval
Administrative Officer verifies notification in e-NPRS, and add barcode to the form

08 Capturing in e-NPRS
The data is captured in NPRS

09 Printed birth certificate is issued

Namibia Statistics Agency

Check list for e-birth notification System

✓Compulsory
✓Universal
✓Permanent
✓Continuously
✓Timeliness
✓Accuracy/ relevance
✓Coordination

Video: e-birth